



19TH ANNUAL REPORT

1 JULY 2019—30 JUNE 2020

"Working for our community"

Goldfields Employment and Learning Centre

(GELC Neighbourhood House)

Address: 88-90 Burke Street
PO Box 56, Maryborough VIC 3465

Phone: (03) 5461 3185

Website: www.gelc.org.au

Goldfields Employment and Learning Centre

AGM 2019 - 2020

OUR MISSION

Our mission is to build a welcoming environment that fosters education and community development programs to meet evolving community needs.

Supporting Behaviours

- We will forge links in a co-operative pattern with all regional organisations that pursue and support our mission
- We will assist and support people of all ages
- We will develop and maintain close positive relationships with the relevant departments at all levels of government
- We will model the Public Service Core Values as outlined in Section 7 of the Public Administration Act 2004.

The management of GELC will remain in the hands of a Committee of Management dedicated to this mission and operating through a committed manager and highly trained staff.

Working for our Community

Funding Bodies



Goldfields Employment and Learning Centre Inc
Annual Report 2019 – 2020

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Chairperson's Report

Chair: John Williamson

Report Written by John Williamson

I am pleased to present this annual report for the 2019-2020 financial year.

The financial year 2019/20 will be remembered as the year that the whole world was changed and turned upside down by a virus! The final chapter on the overall effect of COVID-19 pandemic may not be evident for many years.

GELC operated as a very busy Neighbourhood House during the first 8 months of this FY. Numbers through the door July to December were about 6,000 visitors. People were visiting Access Skills Training, CVGT, Partners in Training, Access Employment, Axis Employment, Soup Friday, computer training, U3A, Writers Group, Indigenous Weaving Group, Barista training, Maryborough Community Garden @ GELC.

People also came to swap books, use the WIFI, socialise and have a homemade barista coffee, to escape the cold in winter, or the heat in summer or to work on our Food Security programme providing frozen meals on a fortnightly rotation. Our Christmas Day event was very well attended and appreciated by all. January and February continued as normal. In addition, planning was underway for new ACFE courses and community development activities.

By the 20th of March social distancing and hand sanitising were in place in the building and by the 27th of March we were in total lockdown. All of our activities were postponed indefinitely, our tenants moved to remote learning and client meetings on zoom and we were left with an empty building.

The Committee of Management Executive gave permission for seeding funds to be provided for Frances and the small staff to jump into the breach to support our community with the food security programme and associated visits "over the front gate"

The Maryborough Community Garden at GELC continued to operate normally until the end of February providing healthy fresh food for Street Harvest, Garden Members and clients of GELC. Since April the garden has supplied food to augment the food security program.

I would like to thank the GELC staff for their efforts to make GELC a warm and caring environment for all.

I would like to thank each and every member of the Committee for attending meetings and making the hard decisions that enable GELC to provide services to the people of Maryborough and district.

Finally, I would like to thank Frances for her amazing contribution to GELC over the last 5 years and wish Frances and family all the very best for the future.

Goldfields Employment and Learning Centre Inc.

Treasurer's Report

Treasurer: Rod Nielsen

Report Written by Rod Nielsen

GELC had a surplus of \$27,340 for the 2019/2020 Financial Year. This has further contributed to the sound financial position that will be required for the uncertain pandemic future.

I would like to thank Frances and Tim for their continued excellent work in ensuring that our income and the resultant expenditure, best serves the needs of our community.

I would also like to thank Shane Bicknell, who has also provided professional accounting services. Shane was instrumental in our successful Job Keeper application, which has allowed GELC to provide valuable community support during the lockdown.

Rod Nielsen
Treasurer

Goldfields Employment & Learning Centre Incorporated

ABN 59 149 634 975

Annual Report - 30 June 2020

**Goldfields Employment & Learning Centre Incorporated
Committee's Report
30 June 2020**

The Committee present their report, together with the financial statements, on the incorporated association for the year ended 30 June 2020.

Committee members

The following persons were committee members of the incorporated association during the whole of the financial year and up to the date of this report, unless otherwise stated:

John Williamson
Rod Nielsen
Sally Wren
Frances Clarke
Beverley Watkins
Toby Bainbridge
Michelle Baker
Adrian Masterman-Smith

Principal activities

The principal activities of the association during the financial year were the provision of educational and supporting service to persons in the Maryborough area.

On behalf of the Committee



John Williamson
Chairman

23 September 2020
Maryborough

**Goldfields Employment & Learning Centre Incorporated
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30 June 2020**

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General information

The financial statements cover Goldfields Employment & Learning Centre Incorporated Association General Purpose as an individual entity. The financial statements are presented in Australian dollars, which is Goldfield Employment & Learning Centre Incorporated Association General Purpose's functional and presentation currency.

Goldfields Employment & Learning Centre Incorporated Association General Purpose is a not-for-profit incorporated association, incorporated and domiciled in Australia. Its registered office and principal place of business are:

Registered office

88-90 Burke Street
Maryborough VIC 3465

Principal place of business

88-90 Burke Street
Maryborough VIC 3465

A description of the nature of the incorporated association's operations and its principal activities are included in the committee's report, which is not part of the financial statements.

The financial statements were authorised for issue on 23 September 2020.

Goldfields Employment & Learning Centre Incorporated
Statement of profit or loss and other comprehensive income
For the year ended 30 June 2020

	Note	2020 \$	2019 \$
Revenue	3	245,532	195,095
Expenses			
Advertising and promotion		(80)	(501)
Bank Charges		(55)	(170)
Depreciation expense		(6,736)	(3,798)
Employee benefits expense		(149,520)	(124,304)
Insurance		(2,572)	(2,440)
Light & Power		(6,221)	(10,979)
Postage		(334)	(199)
Printing & Stationary		(1,581)	(1,536)
Rates & Taxes		(5,069)	(5,011)
Rent - Photocopier		(1,980)	(1,980)
Repairs & Maintenance		(6,491)	(1,563)
Telephone		(2,554)	(4,050)
Other expenses		(34,999)	(26,939)
Surplus before income tax expense		27,340	11,625
Income tax expense		-	-
Surplus after income tax expense for the year attributable to the members of Goldfields Employment & Learning Centre Incorporated Association General Purpose	10	27,340	11,625
Other comprehensive income for the year, net of tax		-	-
Total comprehensive income for the year attributable to the members of Goldfields Employment & Learning Centre Incorporated Association General Purpose		<u>27,340</u>	<u>11,625</u>

The above statement of profit or loss and other comprehensive income should be read in conjunction with the accompanying notes

Goldfields Employment & Learning Centre Incorporated
Statement of financial position
As at 30 June 2020

	Note	2020 \$	2019 \$
Assets			
Current assets			
Cash and cash equivalents	4	78,906	66,210
Trade and other receivables	5	9,073	4,000
Other	6	15,762	4,462
Total current assets		<u>103,741</u>	<u>74,672</u>
Non-current assets			
Property, plant and equipment	7	<u>372,586</u>	<u>343,362</u>
Total non-current assets		<u>372,586</u>	<u>343,362</u>
Total assets		<u>476,327</u>	<u>418,034</u>
Liabilities			
Current liabilities			
Trade and other payables	8	<u>14,754</u>	<u>5,410</u>
Total current liabilities		<u>14,754</u>	<u>5,410</u>
Non-current liabilities			
Trade and other payables	9	<u>21,609</u>	-
Total non-current liabilities		<u>21,609</u>	-
Total liabilities		<u>36,363</u>	<u>5,410</u>
Net assets		<u>439,964</u>	<u>412,624</u>
Equity			
Retained surpluses	10	222,120	194,780
Reserves	11	<u>217,844</u>	<u>217,844</u>
Total equity		<u>439,964</u>	<u>412,624</u>

The above statement of financial position should be read in conjunction with the accompanying notes

Goldfields Employment & Learning Centre Incorporated
Statement of changes in equity
For the year ended 30 June 2020

	Retained surpluses	Total equity
	\$	\$
Balance at 1 July 2018	183,155	183,155
Deficit after income tax expense for the year	11,625	11,625
Other comprehensive income for the year, net of tax	-	-
Total comprehensive loss for the year	<u>11,625</u>	<u>11,625</u>
Balance at 30 June 2019	<u>194,780</u>	<u>194,780</u>
	Retained surpluses	Total equity
	\$	\$
Balance at 1 July 2019	194,780	194,780
Surplus after income tax expense for the year	27,340	27,340
Other comprehensive income for the year, net of tax	-	-
Total comprehensive income for the year	<u>27,340</u>	<u>27,340</u>
Balance at 30 June 2020	<u>222,120</u>	<u>222,120</u>

The above statement of changes in equity should be read in conjunction with the accompanying notes

Goldfields Employment & Learning Centre Incorporated
Statement of cash flows
For the year ended 30 June 2020

	Note	2020 \$	2019 \$
Cash flows from operating activities			
Receipts from operations (inclusive of GST)		258,851	192,922
Payments to suppliers and employees (inclusive of GST)		<u>(237,792)</u>	<u>(192,038)</u>
		21,059	844
Interest received		<u>74</u>	<u>77</u>
Net cash from operating activities	15	<u>21,133</u>	<u>961</u>
Cash flows from investing activities			
Proceeds from Sale of Property, Plant & Equipment		-	1,000
Purchase of Property, Plant & Equipment		<u>(3,676)</u>	<u>(3,251)</u>
Net cash used in investing activities		<u>(3,676)</u>	<u>(2,251)</u>
Net cash from financing activities		<u>(4,761)</u>	<u>-</u>
Net increase in cash and cash equivalents		12,696	(1,290)
Cash and cash equivalents at the beginning of the financial year		<u>66,210</u>	<u>67,500</u>
Cash and cash equivalents at the end of the financial year	4	<u><u>78,906</u></u>	<u><u>66,210</u></u>

The above statement of cash flows should be read in conjunction with the accompanying notes

Goldfields Employment & Learning Centre Incorporated
Notes to the financial statements
30 June 2020

Note 1. Significant accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

New or amended Accounting Standards and Interpretations adopted

The incorporated association has adopted all of the new or amended Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') that are mandatory for the current reporting period.

Any new or amended Accounting Standards or Interpretations that are not yet mandatory have not been early adopted.

The adoption of these Accounting Standards and Interpretations did not have any significant impact on the financial performance or position of the incorporated association.

The following Accounting Standards and Interpretations are most relevant to the incorporated association:

AASB 16 Leases

The incorporated association has adopted AASB 16 from 1 July 2019. The standard replaces AASB 117 'Leases' and for lessees eliminates the classifications of operating leases and finance leases. Except for short-term leases and leases of low-value assets, right-of-use assets and corresponding lease liabilities are recognised in the statement of financial position. Straight-line operating lease expense recognition is replaced with a depreciation charge for the right-of-use assets (included in operating costs) and an interest expense on the recognised lease liabilities (included in finance costs). In the earlier periods of the lease, the expenses associated with the lease under AASB 16 will be higher when compared to lease expenses under AASB 117. However, EBITDA (Earnings Before Interest, Tax, Depreciation and Amortisation) results improve as the operating expense is now replaced by interest expense and depreciation in profit or loss. For classification within the statement of cash flows, the interest portion is disclosed in operating activities and the principal portion of the lease payments are separately disclosed in financing activities. For lessor accounting, the standard does not substantially change how a lessor accounts for leases.

Basis of preparation

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') as appropriate for not-for-profit oriented entities. These financial statements also comply with International Financial Reporting Standards as issued by the International Accounting Standards Board ('IASB').

Historical cost convention

The financial statements have been prepared under the historical cost convention.

Critical accounting estimates

The preparation of the financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the incorporated association's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements, are disclosed in note 2.

Revenue recognition

The incorporated association recognises revenue as follows:

Sales revenue

Events, fundraising and raffles are recognised when received or receivable.

Donations

Donations are recognised at the time the pledge is made.

Goldfields Employment & Learning Centre Incorporated
Notes to the financial statements
30 June 2020

Note 1. Significant accounting policies (continued)

Grants

Grant revenue is recognised in profit or loss when the incorporated association satisfies the performance obligations stated within the funding agreements.

If conditions are attached to the grant which must be satisfied before the incorporated association is eligible to retain the contribution, the grant will be recognised in the statement of financial position as a liability until those conditions are satisfied.

Interest

Interest revenue is recognised as interest accrues using the effective interest method. This is a method of calculating the amortised cost of a financial asset and allocating the interest income over the relevant period using the effective interest rate, which is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset to the net carrying amount of the financial asset.

Other revenue

Other revenue is recognised when it is received or when the right to receive payment is established.

Volunteer services

The incorporated association has elected not to recognise volunteer services as either revenue or other form of contribution received. As such, any related consumption or capitalisation of such resources received is also not recognised.

Income tax

As the incorporated association is a charitable institution in terms of subsection 50-5 of the Income Tax Assessment Act 1997, as amended, it is exempt from paying income tax.

Current and non-current classification

Assets and liabilities are presented in the statement of financial position based on current and non-current classification.

An asset is classified as current when: it is either expected to be realised or intended to be sold or consumed in the incorporated association's normal operating cycle; it is held primarily for the purpose of trading; it is expected to be realised within 12 months after the reporting period; or the asset is cash or cash equivalent unless restricted from being exchanged or used to settle a liability for at least 12 months after the reporting period. All other assets are classified as non-current.

A liability is classified as current when: it is either expected to be settled in the incorporated association's normal operating cycle; it is held primarily for the purpose of trading; it is due to be settled within 12 months after the reporting period; or there is no unconditional right to defer the settlement of the liability for at least 12 months after the reporting period. All other liabilities are classified as non-current.

Deferred tax assets and liabilities are always classified as non-current.

Cash and cash equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Trade and other receivables

Other receivables are recognised at amortised cost, less any allowance for expected credit losses.

Property, plant and equipment

Plant and equipment is stated at historical cost less accumulated depreciation and impairment. Historical cost includes expenditure that is directly attributable to the acquisition of the items.

Depreciation is calculated on a straight-line basis to write off the net cost of each item of property, plant and equipment (excluding land) over their expected useful lives as follows:

Plant and equipment	3-7 years
Motor vehicles	5-7 years
Office equipment	3-5 years

Goldfields Employment & Learning Centre Incorporated
Notes to the financial statements
30 June 2020

Note 1. Significant accounting policies (continued)

The residual values, useful lives and depreciation methods are reviewed, and adjusted if appropriate, at each reporting date.

An item of property, plant and equipment is derecognised upon disposal or when there is no future economic benefit to the incorporated association. Gains and losses between the carrying amount and the disposal proceeds are taken to profit or loss.

Trade and other payables

These amounts represent liabilities for goods and services provided to the incorporated association prior to the end of the financial year and which are unpaid. Due to their short-term nature they are measured at amortised cost and are not discounted. The amounts are unsecured and are usually paid within 30 days of recognition.

Goods and Services Tax ('GST') and other similar taxes

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the tax authority. In this case it is recognised as part of the cost of the acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the tax authority is included in other receivables or other payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the tax authority, are presented as operating cash flows.

Cash flow boost

The cash flow boost for June and September have not been recognised as income for the 2020 financial year. These amounts will be brought to account in the 2021 financial year when they can be confirmed.

Note 2. Critical accounting judgements, estimates and assumptions

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts in the financial statements. Management continually evaluates its judgements and estimates in relation to assets, liabilities, contingent liabilities, revenue and expenses. Management bases its judgements, estimates and assumptions on historical experience and on other various factors, including expectations of future events, management believes to be reasonable under the circumstances. The resulting accounting judgements and estimates will seldom equal the related actual results. The judgements, estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities (refer to the respective notes) within the next financial year are discussed below.

Coronavirus (COVID-19) pandemic

Judgement has been exercised in considering the impacts that the Coronavirus (COVID-19) pandemic has had, or may have, on the incorporated association based on known information. This consideration extends to the nature of the products and services offered, customers, supply chain, staffing and geographic regions in which the incorporated association operates. Other than as addressed in specific notes, there does not currently appear to be either any significant impact upon the financial statements or any significant uncertainties with respect to events or conditions which may impact the incorporated association unfavourably as at the reporting date or subsequently as a result of the Coronavirus (COVID-19) pandemic.

Estimation of useful lives of assets

The incorporated association determines the estimated useful lives and related depreciation and amortisation charges for its property, plant and equipment and finite life intangible assets. The useful lives could change significantly as a result of technical innovations or some other event. The depreciation and amortisation charge will increase where the useful lives are less than previously estimated lives, or technically obsolete or non-strategic assets that have been abandoned or sold will be written off or written down.

Goldfields Employment & Learning Centre Incorporated
Notes to the financial statements
30 June 2020

Note 3. Revenue

	2020 \$	2019 \$
<i>Revenue</i>		
Rent	13,014	24,555
Funding	154,585	152,451
	<u>167,599</u>	<u>177,006</u>
<i>Other revenue</i>		
Donations	6,164	1,964
Grants	11,500	2,000
JobKeeper	27,000	-
Cash flow boost	12,852	-
Other revenue	20,417	14,125
	<u>77,933</u>	<u>18,089</u>
Revenue	<u>245,532</u>	<u>195,095</u>

Note 4. Current assets - cash and cash equivalents

	2020 \$	2019 \$
Cash at bank – Bendigo Bank General Account	68,337	56,457
Cash at bank – Bendigo Bank Petty Cash Account	1,422	1,476
Cash at bank – Business Maxi Direct Account	-	41
Cash at bank – Cash Management Account	9,070	865
Cash at bank – Cheque Account	77	7,136
Cash at bank – VW Account	-	35
Float	-	50
Petty Cash	-	150
	<u>78,906</u>	<u>66,210</u>

Note 5. Current assets - trade and other receivables

	2020 \$	2019 \$
Trade Debtors	73	4,000
Sundry Debtors	9,000	-
	<u>9,073</u>	<u>4,000</u>

Goldfields Employment & Learning Centre Incorporated
Notes to the financial statements
30 June 2020

Note 6. Current assets - other

	2020 \$	2019 \$
ATO ICA	11,184	-
Prepayments	2,478	2,362
Employment Advance	2,100	2,100
	<u>15,762</u>	<u>4,462</u>

Note 7. Non-current assets - property, plant and equipment

	2020 \$	2019 \$
Land and buildings - at cost	346,783	346,783
Less: Accumulated depreciation	(6,783)	(6,783)
	<u>340,000</u>	<u>340,000</u>
Plant and equipment - at cost	105,368	69,408
Less: Accumulated depreciation	(72,782)	(66,046)
	<u>32,585</u>	<u>3,362</u>
	<u>372,586</u>	<u>343,362</u>

Note 8. Current liabilities - trade and other payables

	2020 \$	2019 \$
Trade payables	1,162	1,360
Lease Liability	6,680	
Provision for GST	4,620	2,984
PAYG Withheld	2,292	1,066
	<u>14,2754</u>	<u>5,410</u>

Refer to note 16 for further information on financial instruments.

Note 9. Non-current liabilities – trade and other payables

	2020 \$	2019 \$
Lease Liability	<u>21,609</u>	<u>-</u>

Goldfields Employment & Learning Centre Incorporated
Notes to the financial statements
30 June 2020

Note 10. Equity - retained surpluses

	2020 \$	2019 \$
Retained surpluses at the beginning of the financial year	194,780	183,155
Surplus after income tax expense for the year	<u>27,340</u>	<u>11,625</u>
Retained surpluses at the end of the financial year	<u><u>222,120</u></u>	<u><u>194,780</u></u>

Note 11. Equity - reserves

	2020 \$	2019 \$
Asset Revaluation Reserve	<u>217,844</u>	<u>217,844</u>
	<u><u>217,844</u></u>	<u><u>217,844</u></u>

Note 12. Contingent liabilities

The incorporated association had no contingent liabilities as at 30 June 2020 and 30 June 2019.

Note 13. Related party transactions

Transactions with related parties

There were no transactions with related parties during the current and previous financial year.

Receivable from and payable to related parties

There were no trade receivables from or trade payables to related parties at the current and previous reporting date.

Loans to/from related parties

There were no loans to or from related parties at the current and previous reporting date.

Note 14. Events after the reporting period

The impact of the Coronavirus (COVID-19) pandemic is ongoing and while it has been financially positive for the incorporated association up to 30 June 2020, it is not practicable to estimate the potential impact, positive or negative, after the reporting date. The situation is rapidly developing and is dependent on measures imposed by the Australian Government and other countries, such as maintaining social distancing requirements, quarantine, travel restrictions and any economic stimulus that may be provided.

No other matter or circumstance has arisen since 30 June 2020 that has significantly affected, or may significantly affect the incorporated association's operations, the results of those operations, or the incorporated association's state of affairs in future financial years.

Goldfields Employment & Learning Centre Incorporated
Notes to the financial statements
30 June 2020

Note 15. Reconciliation of surplus after income tax to net cash from operating activities

	2020	2019
	\$	\$
Surplus after income tax expense for the year	27,340	11,625
Adjustments for:		
Depreciation and amortisation	6,736	3,798
Provision for Doubtful Debts	-	(2,706)
Profit on Sale of Assets	-	945
Bad Debts Written Off	2,000	2,930
Other	1,434	-
Change in operating assets and liabilities:		
Decrease/(increase) in trade and other receivables	(16,257)	(684)
Decrease/(increase) in prepayments	(116)	57
Increase/(decrease) in trade and other payables	1,028	(15,040)
Increase in GST Provisions	1,636	2,984
Decrease in employee benefits	-	(2,984)
Net cash from operating activities	<u>21,133</u>	<u>961</u>

Goldfields Employment & Learning Centre Incorporated
Officers' declaration
30 June 2020

In the committees' opinion:

- the attached financial statements and notes comply with the Accounting Standards and associated regulations;
- the attached financial statements and notes comply with International Financial Reporting Standards as issued by the International Accounting Standards Board as described in note 1 to the financial statements;
- the attached financial statements and notes give a true and fair view of the incorporated association's financial position as at 30 June 2020 and of its performance for the financial year ended on that date; and
- there are reasonable grounds to believe that the incorporated association will be able to pay its debts as and when they become due and payable.

On behalf of the committee



John Williamson
Chairman

23 September 2020
Maryborough

ABN 88 037 335 145

89 Orme Street,
Avoca, Victoria, 3467

T: (03) 5465 3523 M: 0400 879 922

E: jeff@pyreneesaccounting.com.au W: www.pyreneesaccounting.com.au



Goldfields Employment and Learning Centre Inc.

ABN 59 149 634 975

Independent Audit Report to the Members of Goldfields Employment and Learning Centre Inc.

Scope

I have audited the financial reports, being the Statement of Comprehensive Income and Balance Sheet of Goldfields Employment and Learning Centre Inc (the association) for the year ended 30th June 2020. The Board (Committee) of the Association is responsible for the financial report. I have conducted an independent audit of the financial reports in order to express an opinion on them, to the members of the association.

My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial reports are free of material misstatement. My procedures include examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial reports and the evaluation of accounting policies and significant accounting estimates. The nature of the audit is influenced by factors such as selective testing, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that the accounts include material mis-statements.

These procedures have been undertaken to form an opinion whether the financial report(s) is presented fairly so as to present a view which is consistent with my understanding of Goldfields Employment and Learning Centre Inc, the results of its operations and cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Audit Qualification(s)

The audit report is issued without qualification subject to a separate Audit/Management letter detailing areas of process issues.

Audit Opinion

In my opinion, subject to the limitations of the audit, the financial reports present fairly the financial position of the Goldfields Employment and Learning Centre Inc as at 30th June 2020, and the results of its operations and cash flows.

J H Rickerby FIPA FFA
Practice Principal
10th September 2020

Manager's Report

Manager / Neighbourhood House Coordinator: Frances Clarke

Report Written by Frances Clarke

Administrative Staff: Tim Le Lievre, Viviane Mune, Michelle Whelan.

Volunteers: The Christmas Day Team, Sally Wren, Jim Richardson, Clive Buck, Tom Davies, Trevor McDougall, Maryborough Community Garden, Ernie Ollington, Craig Wilson, John Le Lean, Toby Bainbridge, Peter Freeland, Kristian Barber, Martin McKay, the GELC Pantry Cooking Group, Enid Young, Viv Mune and Members of the Committee of Management.

Introduction

The 2019 – 2020 financial year has been diverse. I hope that this report captures the essence of the twelve months that included GELC being full of people to our experience during COVID-19 restrictions.

We had a very busy first nine months of this financial year. We were running activities left, right and centre and assisting people in any way that was required. Our Christmas Day Lunch on December 25th with our event partners Maryborough Toyota and Maryborough Bendigo Bank was a huge success welcoming 90 guests. The volunteers worked tirelessly and everyone had an excellent day of food, fun and community.

Soup Friday ran every Friday until the beginning of December due to popular demand and recommenced in February to excellent crowds. We all love our soup and sharing sessions. Heat Retreat was sponsored by Central Goldfields Shire Council and we ran it over 20 days so people could bask in our air conditioning and get looked after on days over 35 degrees. We started our GELC Pantry community frozen meals with a dedicated group of cooking volunteers providing delicious and nutritious meals for those who needed them. It looked like we were going to have an amazing year with new programs, ideas and committee members.

We offer a selection of Adult Community and Further Education (ACFE) programs to suit the needs of people in the community and a range of Registered Training Organisations provide nationally recognised qualifications from our building. Disability Employment Services meet their clients here and the Maryborough Community Garden @ GELC is a hive of activity that provides food for Street Harvest and our GELC Community Pantry program. We are fortunate that many clients of Asteria spend time in the Maryborough Community Garden which contributes to the productivity of the garden.

Maryborough Community Garden has been at GELC since 2017. They are a dedicated group of volunteers who grow organic produce, share horticultural ideas and knowledge and create a warm and welcoming environment for all who visit. They are an important part of our community development program and are fortunate that they have chosen to become part of our world.

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GELC and Maryborough Community Garden held an open day on October the 19th 2019 which saw a large gathering of people participating in a garage sale, gardening exhibitions and a plethora a fabulous healthy food options provided by Maryborough Community Garden. Kristian Barber kept everyone supplied with excellent barista coffee and it was a very successful community event.

Our ENGAGE Work Ready! Program is funded by the Department of Premier and Cabinet provides job skills and mentoring to assist youth 15 – 25 find their way to employment or further education. Peter Freeland and I develop customised programs to suit individual needs and aspirations. We also provide a comprehensive referral service to those wishing to pursue nationally recognised qualifications and short courses. Travel out of town is a challenge to many youth due to the public transport situation and not having driver's licences or access to vehicles. During this financial year a range of Registered Training Organisations offered programs in Maryborough to meet the employment opportunities in the area. These programs included the suite of Community Services qualifications offered through Partners in Training, Early Childhood Education and Care offered through WDEA Works and Horticulture offered through Access Skills Training. Many of the programs were delivered at GELC and were scheduled to recommence in 2020.

GELC Neighbourhood House is funded by the Victorian Department of Health and Human Services. This gives GELC the opportunity to provide community building activities for all visitors. This year we have averaged up to 1000 visits per month from people of all ages and interests.

The role of GELC Neighbourhood House is to support our community and this year we have come a long way in creating the community hub we need to be for the people of Maryborough. People come here to chat, ask for assistance, learn things, drink fabulous coffee, eat soup, and meet new people. Our growing partnerships will ensure that our community building activities will continue to develop and grow.

Repair Café on the 4th Friday of each month hosted by Clive Buck and Tom Davies has continued to provide skills and knowledge to people wishing to recycle and reuse items and fixing things around the home. Most people stay on for Soup Friday.

Peter Freeland runs a maintenance group that maintains the building and grounds. He also runs the Wobbly Wheels program that maintains and services mobility aids for anyone requiring assistance. Peter is also in the process of updating the GELC IT system.

The GELC Book Swap enables people to browse and borrow books at no charge at any time. We have a wide selection of donated books which have been very popular. People return the book or replace it with another book that they have read. Any activity that encourages reading is beneficial to the entire community.

We have always offered public access to computers and this year we have had Toby Bainbridge providing patient and professional one to one computer tutoring two afternoons a week. The service is very popular and provides excellent guidance and support.

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We had a wonderful Christmas lunch preparation team who spent a few Saturdays creating our table cloths for the big day. Thank you to Enid Young, Beverley Watkins, Craig Wilson and Martin McKay. The colourful cloths looked amazing on the day and can be used for many events for years to come.

The GELC COVID-19 Experience

In late March GELC went into lockdown under COVID-19 stage 3 restrictions. We amped up our GELC Pantry food security program to include grocery boxes, toiletries and other essentials. Our volunteers Peter, Lucy and Kevin cooked, shopped for people and delivered meals. Kevin and Lucy now work for us via Central Goldfields Shire Council under the Working for Victoria program. Kevin delivers food all over the shire and Lucy cooks many meals and collates our grocery boxes for delivery, ably assisted by Michelle Whelan. We work closely with Maryborough Community House, the Salvation Army Maryborough and Vinnies and are part of the Central Goldfields Community Relief and Recovery Committee response to the COVID-19 Pandemic. We receive generous support from Maryborough Bendigo Bank, The Rotary Club of Maryborough, U3A Maryborough and Maryborough Street Harvest for our Food Security Program.

We continue to offer services including referrals and information from the front door. We communicate with our community using social media. We set up Zoom meetings for the Maryborough Writer's Group, a long term part of the GELC community. We also offered Zoom for U3A to ensure they could continue their comprehensive program. U3A met at GELC for the six weeks during June and July when we were allowed to open for pre-booked activities and it was wonderful to welcome them here regularly.

We are a NILS (No Interest Loans Scheme) provider supported by Good Shepherd Microfinance providing non interest loans to those who need them. NILS continued throughout the lockdown using a no contact model developed by Good Shepherd Microfinance which has continued to support our clients.

COVID-19 had taught us that we are flexible and creative to ensure that we look after our community even during a pandemic. 2020 doesn't look like anything else we have ever seen but we are proud of our response. Our small team worked hard under sometimes challenging conditions to support our community in a totally different manner. Unfortunately a range of new initiatives could not commence due to the COVID-19 Restrictions. The Community Shed and Women's Shed programs will hopefully occur in the New Year under the guidance of Peter Freeland.

It is time for us to welcome a new Coordinator to GELC. I am sure they will be welcomed and supported in the same way that I was and I wish them happy times at GELC. We have a committed Committee of Management, we have strong community and government networks and a wonderful group of staff and volunteers. It has been a pleasure working with every one of them to support the community of Maryborough.

Education and Training Report

Pre-accredited training

Staff: Colin Possamai, Barbara Hilder, Frances Clarke, Peter Freeland.

Funded by the Adult, Community and Further Education Board (ACFE), these courses provide skills and knowledge for in a range of areas to support vocational readiness and employability skills. We enrolled 1380 student contact hours and engaged 36 clients which is greatly reduced from previous years.

Hobby courses

Staff: Kristian Barber and Frances Clarke

This financial year we offered our staple Barista Basics which is informative and popular. Unfortunately our scheduled Saturday sewing class was postponed but we ran Italian Conversation with U3A from June to March. Italian Conversation gave us an opportunity to share our passion for Italian food and language in an informal and fun environment.

GELC Income by Funding Source

Goldfields Employment & Learning Centre Inc

Details of ALL Income received for the year ended 30th June 2020

These payments are EX GST

<u>Details</u>	<u>Amount</u>
ACFE Funding	41,551.94
Neighbourhood House	83,033.45
Engage Funding	30,000.00
All Other Income	78,465.17
Total	\$233,050.56

Goldfields Employment and Learning Centre Inc.

Returning Officer's Report

Returning Officer: Frances Clarke

Report written by Frances Clarke

In accordance with the Goldfields Employment and Learning Centre Incorporated Constitution and Statement of Purposes, I submit the Returning Officer's Report for 2019 – 2020.

As required GELC advertised the Annual General Meeting in the Maryborough Advertiser 30 days prior to the AGM.

The following people are incumbent members of the GELC Committee of Management and their 3 year tenure expires at the end of the 2020 – 2021 Financial Year.

John Williamson – Chair
Sally Wren – Deputy Chair
Rod Nielsen – Treasurer / Secretary
Beverley Watkins
Frances Clarke

The following people are incumbent members of the GELC Committee of Management and their 3 year tenure expires at the end of the 2021 – 2022 Financial Year.

Adrian Masterman-Smith
Toby Bainbridge
Michelle Baker

Colin Possamai resigned from the Committee of Management in July 2020. Frances Clarke will forfeit her position on the Committee of Management at the cessation of her employment on the 30th September 2020.